



GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: <http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

General Purpose Commercial Information Technology Equipment, Software and Services

FSC Group: Class 70

Contract Number: 47QSMD20R0001

Contract Period: 05/21/2020 -5/20/2025

Address:

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Business Size: Small

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CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number(s):

SIN	SUB-SIN	DESCRIPTION
54151S	-	Information Technology (IT) Professional Services
541690		Scientific and Technical Consulting Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: See attached labor category pricing.

1c. Description of commercial job titles, experience, functional responsibility and education: See attached labor category descriptions.

2. **Maximum Order:** \$500,000.00

3. **Minimum Order:** \$100.00

4. **Geographic Coverage (delivery area):** Domestic

5. **Point(s) of Production:** Same as company address

6. **Discount from List Prices or Statement of Net Price:** Government net prices (discounts already deducted). See attached hourly rates.

7. **Quantity Discounts:** NONE

8. Prompt Payment Terms: .1% NET 10

Information for Ordering Offices – Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will accept over \$2,500

10. **Foreign Items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-Day Delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. **Payment Address(es):** Same as company address
15. **Warranty Provision:** N/A.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A

20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive Maintenance (if applicable):** N/A
- 24a. **Environmental Attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**
N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.)** The EIT standards can be found at:www.Section508.gov
25. **Data Universal Numbering System (DUNS) number:** 117222031
26. **Notification regarding registration in System for Award Management (SAM) database:** Registered and up-to-date

TERMS AND CONDITIONS APPLICABLE TO IT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

****The phrase, "Information Technology (IT) Professional Services/Identity Access Management (IAM) Professional Services" in the following paragraphs may need to be revised in order to be consistent with the Offeror's proposal; e.g., if only IT Professional Services are offered, all references to IAM Services should be deleted.****

****** NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately. Further, non- professional labor categories shall be offered under SIN 132 100 only.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.
 - a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
 - b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
 - c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase

Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its

terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work order is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

In accordance with 552.212-4 CONTRACT TERMS AND CONDITIONS–COMMERCIAL ITEMS (JAN 2017) (DEVIATION – FEB 2007)(DEVIATION - FEB 2018) for Firm-

Fixed Price orders; or GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION -

FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be

performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the

Contractor's or its affiliates' objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to

time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I

– OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time- and Materials/Labor-Hour Proposal Requirements— Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

- a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 54151S IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
- c. The following is an example of the manner in which the description of a commercial

job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

LABOR CATEGORY LISTING

Weems Design Studios is committed to performing all work issued under this GSA Schedule with only the most qualified IT staff capable of serving in the following labor categories:

54151S	-	Information Technology (IT) Professional Services
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Business Process Consultant:

Responsible for most complex systems process analysis, design, and simulation. Requires highest-level understanding of organization's business systems and industry requirements. Focus is on process analysis and re-engineering, with an understanding of technical problems and solutions as they relate to the current and future business environment. Creates process change by integrating new processes with existing ones and communicating these changes to impacted Business Systems teams.

Recommends and facilitates quality improvement efforts. May lead re-engineering team and act as project manager in some cases.

Oracle Unifier Analyst Consultant:

Responsible for most complex systems, specific to Oracle process analysis, design, and simulation. Requires highest-level understanding of organization's business systems and industry requirements. Focus is on process analysis and re-engineering, with an understanding of technical problems and solutions as they relate to the current and future business environment. Creates process change by integrating new processes with existing ones and communicating these changes to impacted Business Systems teams.

Recommends and facilitates quality improvement efforts. May lead re-engineering team and act as project manager in some cases.

Business Subject Matter Specialist:

Provides technical knowledge and analysis of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation. Participates as needed in all phases of software development with emphasis on the planning, analysis, testing, integration, documentation, and presentation phases.

Business Systems Analyst - Senior:

Under general direction, formulates and defines systems scope and objectives based on both user needs and a good understanding of applicable business systems and industry requirements. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirement specifications. Guides and advises less-experienced Business Systems Analysts. Competent to work at the highest technical level of most phases of systems analysis while considering the business implications of the application of technology to the current and future business environment.

Data Architect:

Designs and builds relational databases. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which includes data design, database architecture, metadata and repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems.

Evaluates reusability of current data for additional analyses. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.

Data Warehousing Project Manager:

Works in a data warehouse environment, which includes data design, database architecture, metadata and repository creation. Responsible for leading data warehouse team in development and enhancements of the data warehouse user interface.

Establishes user requirements. Creates new standards and procedures related to end user and internal interface development. Works with Data Architect on technical issues and system architecture definition. Translates high-level work plans and converts to detailed assignments for team members. Monitors status of assignments and reviews work for completion and quality. Typically requires more than five years of experience.

Oracle Unifier Technical Consultant

Works in a data warehouse environment, which includes data design, database architecture, metadata and repository creation. Responsible for leading data warehouse team in development and enhancements of the data warehouse user interface.

Establishes user requirements. Creates new standards and procedures related to end user and internal interface development. Works with Data Architect on technical issues and system architecture definition. Translates high-level work plans and converts to detailed assignments for team members. Monitors status of assignments and reviews work for completion and quality. Typically requires more than five years of experience.

Database Administrator:

Participates in the design, creation, and maintenance of computerized

databases. Responsible for quality control and auditing of databases to ensure accurate and appropriate use of data. Works with management to develop database strategies to support company needs. Consults with and advises users on access to various databases. Works directly with users to resolve data conflicts and inappropriate data usage. Directs the maintenance and use of the corporate data dictionary. Typically requires two to four years of experience.

Database Analyst/Programmer - Senior:

Under general direction, designs, implements and maintains complex database with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation and statistical

methods. Includes maintenance of database dictionaries, overall monitoring of standards and procedures and integration of systems through database design. Competent to work at the highest level of all phases of database management. Requires three years experience in the field.

Help Desk Coordinator - Intermediate:

Under general supervision, responds to and diagnoses problems through discussions with users. Includes problem recognition, research, isolation, and resolution steps.

Typically is able to resolve less complex problems immediately, while more complex problems are assigned to senior level support. May involve use of problem management database and help desk systems.

Help Desk Coordinator - Senior:

Under general direction, responsible for ensuring the timely process through which problems are controlled. Includes problem recognition, research, isolation, resolution, and follow-up steps. Requires experience and understanding of MIS environment.

Typically involves use of problem management database and help desk system. May provide guidance/training for less-experienced personnel.

Help Desk Manager:

Has overall responsibility for help desk operations associated with the identification, prioritization and resolution of reported problems. Ensures that all phases of help desk support are properly coordinated, monitored, logged, tracked and resolved appropriately. May maintain responsibility for development, maintenance and integrity of help desk software. Requires 3 years experience in the field.

Help Desk Specialist:

Provides support to end users on a variety of issues. Identifies, researches, and resolves technical problems. Responds to telephone calls, email and personnel requests for technical support. Documents, tracks, and monitors the problem to ensure a timely resolution.

Help Desk Support Services Specialist - Intermediate:

Under general supervision, provides second-tier support to end users for either PC, server, or mainframe applications and hardware. Handles problems that the first-tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and high level of technical skill in field of expertise. Escalates more complex problems to senior level.

Help Desk Support Services Specialist - Senior:

Under general direction, provides second-tier support to end users for either PC, server, or mainframe applications and hardware. Handles problems that the first-tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and highest level of technical skill in field of expertise.

Network Systems Administrator:

Provides system administration of Network, Web, and/or communication systems, including Local Area Network (LAN) and Wide Area Network (WAN) systems, involving network security. Prepares technical implementation plans that provide integrated solutions including actions, milestones, timelines and critical paths required for complete solutions.

compliance. Reviews reports of computer and peripheral equipment production, malfunction, and maintenance to determine and address problems.

Project Manager – Senior:

Responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables.

Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Quality Assurance Analyst - Intermediate :

Under general supervision, carries out procedures to ensure that all information systems, products and services meet minimum organization standards and end-user requirements. Thoroughly tests software to ensure proper operation and freedom from defects. Documents and works to resolve all problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs workflow analysis and recommends quality improvements. Frequently reports to a Quality Assurance Manager.

Software Architect:

Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in the design of highly complex software systems. Acts as highest-level technical expert, addressing problems of systems integration, compatibility, and multiple platforms. Responsible for project completion. Performs feasibility analysis on potential future projects to management.

Oracle Unifier Solution Consultant:

Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in the design of highly complex software systems. Acts as highest-level technical expert, addressing problems of systems integration, compatibility, and multiple platforms. Responsible for project completion. Performs feasibility analysis on potential future projects to management.

Software Developer - Intermediate:

Under general supervision, develops codes, tests, and debugs new software or enhancements to existing software. Has good understanding of business applications. Works with technical staff to understand problems with software and resolve them.

Resolves customer complaints with software and responds to suggestions for improvements and enhancements. May assist in development of software user manuals. Requires two years experience in the field.

Software Developer - Senior:

Under general direction, participates as high-level technical expert in design development, coding, testing, and debugging new software or significant enhancements to existing software. Works with technical staff to understand problems with software and develops specifications to resolve them. Resolves customer complaints and responds to suggestions for improvements and enhancements. Participates in the development of software user manuals. May act as team leader on less complex projects. Assists in training less experienced software development staff. Requires five years experience in the field.

Technical Writer:

Writes a variety of technical articles, reports, brochures, and/or manuals for documentation for a wide range of uses. Coordinates the display of graphics and the production of the document.

Web Designer:

Under direct supervision, designs and builds web pages using a variety of graphics software applications, techniques, and tools. Designs and develops user interface features, site animation, and special effects elements. Contributes to the design group's efforts to enhance the appeal of the organization's online offerings. Designs the website to support the organization's strategies and goals relative to external communications. Typically requires one to three years of experience in the area of web design. Requires knowledge of web-based technologies including browsers ASP pages, HTML code, object-oriented technology, and graphics software.

Oracle Unifier Analyst Consultant:

Responsible for most complex systems, specific to Oracle process analysis, design, and simulation. Requires highest-level understanding of organization's business systems and industry requirements. Focus is on process analysis and re-engineering, with an understanding of technical problems and solutions as they relate to the current and future business environment. Creates process change by integrating new processes with existing ones and communicating these changes to impacted Business Systems teams.

Recommends and facilitates quality improvement efforts. May lead re-engineering team and act as project manager in some cases.

Oracle Unifier Configuration Consultant

Under general direction, formulates and defines Oracle systems scope and objectives based on both user needs and a good understanding of applicable business systems and industry requirements. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirement specifications. Guides and advises less-experienced Business Systems Analysts. Competent to work at the highest technical level of most phases of systems analysis while considering the business implications of the application of technology to the current and future business environment.

Oracle Unifier Solution Consultant

Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in the design of highly complex software systems. Acts as highest-level technical expert, addressing problems of systems integration, compatibility, and multiple platforms. Responsible for project completion. Performs feasibility analysis on potential future projects to management.

541690	Scientific and Technical Consulting Services
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Biologist/Microbiologist IV

Responsibilities: Serves as a principal investigator on difficult biological/microbiological research studies. The incumbent conceives, proposes, plans, leads and conducts investigations in basic and applied research projects. Provides technical assistance to other scientists to facilitate collaborative experimentation and educational projects. Prepares reports for publication and presentation. Conducts studies that are expected to result in major technological advances or in solutions to difficult and complex problems. Represents the organization at national and international scientific meetings and presents current findings. Prepares and publishes original research papers and authoritative reviews.

Qualifications*: M.S./ 10+ Y Exp or Ph.D./5+ Y Exp

Biologist/Microbiologist III

Responsibilities: Performs and interprets a variety of specialized tests and strains, detection, and identification of pathogenic microorganisms. Conducts independent research on improvement of existing methodology and development of new methods that have higher sensitivity and specificity. Conducts research on the genetic characterization of mechanisms of virulence, antimicrobial resistance, etc. Conducts research to identify appropriate targets for vaccine development. Prepares written and oral reports, answer questions, troubleshoot and make recommendations to the supervisor for inclusion in comprehensive reports on test findings. Prepares and delivers oral presentations at local, regional and national scientific meetings.

Qualifications*: B.S./ 10+ Y Exp or M.S./ 5-9 Y Exp or Ph.D./0-4 Y Exp

Biologist/Microbiologist II

Responsibilities: Performs basic and advanced microbiological procedures directed at detection, isolation, identification and characterization of microorganisms. Performs non-research molecular testing to rapidly identify and characterize microbial agents. Uses established culture, immunological and molecular methods for routine

testing in the laboratory. Performs antimicrobial susceptibility testing of microbes and assists with the genetic characterization of molecular mechanisms of virulence and resistance. Maintains accurate records of experiments and ensures that equipment uses in testing is appropriately calibrated and tested. Orders laboratory supplies and reagents as needed. Performs data analyses and prepares reports and presentations. Assists with the preparation of manuscripts.

Qualifications*: B.S./ 5-9 Y Exp or M.S./ 0-4 Y Exp

Biologist/Microbiologist I

Responsibilities: Performs basic microbiological procedures directed at detection, isolation, identification and characterization of microorganisms. Assists in performing non-research molecular testing to rapidly identify and characterize microbial agents. Uses established culture, immunological and molecular methods for routine testing in the laboratory. Assists in performance of antimicrobial susceptibility testing of microbes. Maintains accurate records of experiments and ensures that equipment uses in testing is appropriately calibrated and tested. Orders laboratory supplies and reagents as needed. Performs data analyses and prepares brief reports.

Qualifications*: B.S./ 0-4 Y Exp

Biologist/Microbiologist V

Responsibilities: Performs and interprets a variety of specialized tests and strains, detection, and identification of pathogenic microorganisms. microbiological and molecular tests to identify and characterize vaccine preventable disease (VPD) pathogens, assist with procurement of laboratory supplies, reagents and equipment as well as implementation of quality controls and assurance program under supervision, preparation of laboratory reports, Standard Operating Procedures (SOPs), and other necessary laboratory documents. Duties must be performed in compliance with local and federal quality systems. Documentation of daily work with good laboratory practice compliance is required.

Qualifications*: B.S./ 10+ Y Exp or M.S./ 5-9 Y Exp or Ph.D./0-4 Y Exp

Laboratory Technician

Responsibilities: Performs basic microbiological procedures directed at detection, isolation, identification, and characterization of microorganisms. Assists in performing non-research molecular testing to rapidly identify and characterize microbial agents. Uses established culture, immunological and molecular methods for routine testing in the laboratory. Assists in performance of antimicrobial susceptibility testing of microbes. Maintains accurate records of experiments and ensures that equipment uses in testing is appropriately calibrated and tested. Orders laboratory supplies and reagents as needed. Performs data analyses and prepares brief reports.

Qualifications*: B.S./ 0-2 Y Exp

Biologist/Microbiologist IV

Responsibilities: The Microbiologist IV will be assigned to the Streptococcus Laboratory, RDB, DBD to provide scientific and laboratory technical support for the Branch for the isolation, identification, and characterization of bacterial isolates to aide in the control of antimicrobial resistant bacteria. Responsibilities will include providing support services for bacterial, molecular and serologic diagnosis, molecular subtyping including genome-based typing systems, and genomic analysis of pathogenic bacteria (specifically pneumococci and other streptococcal species). Additionally, the candidate will participate in activities to support the design, development, and implementation of laboratory methods and activities to improve the detection and characterization of pathogenic bacteria. The candidate will also support the Streptococcus Laboratory team to ensure successful progress in the work analysis and accomplishing team objectives.

Qualifications*: M.S./ 10+ Y Exp or Ph.D./5+ Y Exp

BW Specialists

Biologist/Microbiologist IV

Responsibilities: provide subject matter expertise to CDC and DHS program leadership and BioWatch jurisdictions and laboratories Analyze and interpret data from real-time PCR testing; troubleshoot sample analysis issues

Monitor program-wide communications with BioWatch laboratories and stakeholders to identify issues with sample testing Provide 24/7 on-call support for technical laboratory consultation and 24/7 on call for emergency response functions. Validate new lots of LRN reagents utilized in the BioWatch program Develop and evaluate future BioWatch detection technology Provide subject matter expertise for BioWatch focus groups, workshops, exercises, and conferences Provide training for new BioWatch laboratories as needed. Monitor accuracy of daily laboratory results and database submissions.

Qualifications*: B.S./ 10+ Y Exp or M.S./ 5-9 Y Exp or Ph.D./0-4 Y Exp

Bioinformatician II

Responsibilities: Provides bioinformatics consultancy to a range of science projects and is involved in analyzing high throughput/high-dimensional Omics data from non-model organisms, including but not limited to the design, development, and implementation and testing of bioinformatics pipelines and tools. Has experience in integrating multi- faceted Omics data to facilitate better understanding of underlying systems and biological networks.

Qualifications*: B.S./ 7+ Y Exp or M.S./ 5-9 Y Exp

Bioinformatician I/II

Responsibilities: Utilizes state-of-the art computational tools to assemble and annotate genomes from genomic sequence analysis data. Interprets large-scale genomics data from arrays, in relationship with quantitative genetic data and whole genomic sequencing. Identifies and builds biological networks and pathways that may help us in greater understanding of complex biological systems.

Qualifications*: B.S./ 7+ Y Exp or M.S./ 5-9 Y Exp

Bioinformatician I

Responsibilities: Utilizes state-of-the art computational tools to assemble and annotate genomes from genomic sequence analysis data. Assists with the interpretation of large-scale genomics data from arrays, in relationship with quantitative genetic data and whole genomic sequencing. Assists with Identifying and building biological networks and pathways that may help us in greater understanding of complex biological systems.

Qualifications*: B.S./ 2-6 Y Exp or M.S./ 0-4 Y Exp

Database Manager/Bioinformatician

Responsibilities: Utilizes state-of-the art computational tools to assemble and annotate genomes from genomic sequence analysis data. Assists with the interpretation of large-scale genomics data from arrays, in relationship with quantitative genetic data and whole genomic sequencing. Assists with Identifying and building biological networks and pathways that may help us in greater understanding of complex biological systems.

Qualifications*: B.S./ 2-4 Y Exp or M.S./ 0-2 Y Exp

Biostatistician

Responsibilities: Works directly with client to identify models, goals, and expected management outcomes; Applies advanced knowledge to create designs and test statistical models and statistical analysis plans; oversees data validation; conducts data analysis and prepares reports, identifying assumptions made, and all possible interpretations, and limitations of the results. Oversees work accomplished by junior statisticians to ensure results are supported.

Qualifications*: M.S./ 7+ Y Exp or Ph.D./ 2 + Y Exp

Data Analyst

Responsibilities: Works directly with client to identify models, goals, and expected management outcomes; designs and test statistical models and statistical analysis plans; performs data validation, test for bias; evaluated data and makes judgments for addressing missing our outlying data; conducts data analysis and prepares data summaries, identifying assumptions made, and all possible interpretations, and limitations of the results.

Qualifications*: B.S./ 5+ Y Exp or M.S./ 3-7 Y Exp or Ph.D./ 0-2 Y Exp

Administrative Support Assistant II

Responsibilities: Provide advanced program and technical support in the areas of research development, domestic travel, budget, time-keeping, training and short/long-term special projects; Identify procedural problems in program operations, using quantitative/qualitative methods; Monitor the development, coordination, evaluation, and implementation of administrative programs as these programs directly relate to the optimum functioning of the organization; Conduct studies on operating programs, analyze findings, make recommendations in reports, gather and evaluate information and data about assigned programs by monitoring integrated reporting systems, and conducting reviews; Knowledge of Federal and agency regulations, specific organization's programs and missions, of pertinent laws, regulations.

Qualifications*: B.A.-B.S./ 3-5 Y Exp

Administrative Support Assistant I

Responsibilities: Provide advanced program and technical support in the areas of research development, domestic travel, budget, time-keeping, training and short/long-term special projects; Identify procedural problems in program operations, using quantitative/qualitative methods; Monitor the development, coordination, evaluation, and implementation of administrative programs as these programs directly relate to the optimum functioning of the organization; Conduct studies on operating programs, analyze findings, make recommendations in reports, gather and evaluate information and data about assigned programs by monitoring integrated reporting systems, and conducting reviews; Knowledge of Federal and agency regulations, specific organization's programs and missions, of pertinent laws, regulations.

Qualifications*: B.A.-B.S./ 0-3 Y Exp

Program Manager

Responsibilities: Responsible for managing contract operations and ensuring quality standards and work performance on all task orders and projects. Plans, organizes, and oversees work efforts; assigns resources; supervises personnel; provides risk management; ensures quality management; and monitors overall project and contract performance. Extensive experience with molecular techniques in different bacterial pathogens. Supervisory experience of research technicians, graduate, and undergraduate students. Project management experience, in handling multiple projects simultaneously. Strong analytical skills and a comprehensive background in microbial

genetics, pathogenesis and DNA, RNA and Protein analysis with a solid publication record in peer-reviewed journals
Strong analytical skills and a comprehensive background in microbial genetics, pathogenesis and DNA, RNA and Protein analysis with a solid publication record in peer-reviewed journals

Qualifications*: MS/ 10+ Y Exp or Ph.D./ 5+ Y Exp

Regulatory Affairs Specialist II

Responsibilities: Provides technical assistance, consultation and guidance on regulatory issues. Reviews and analyzes research protocol submissions for compliance with the Federal regulations that govern the protection of human subjects involved in federally funded research and other applicable HHS, CDC, and OID guidelines policies and procedures.

Solicits any additional information from research investigators such as justifications for requests for waivers and alterations of consent and clarifications to the protocol per regulatory requirements.

Qualifications*: BS/ 10+ Y Exp or MS/ 5+ Y Exp

Regulatory Affairs Specialist I

Responsibilities: Reviews and analyzes research protocol submissions for compliance with the Federal regulations that govern the protection of human subjects involved in federally funded research and other applicable HHS, CDC, and OID guidelines policies and procedures. Solicits any additional information from research investigators such as justifications for requests for waivers and alterations of consent and clarifications to the protocol per regulatory requirements.

Qualifications*: BS/ 5-10 Y Exp or MS/ 3-5 Y Exp

Final Pricing:

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

Service Proposed (e.g. Labor Category or Job Title/Task)	Price Offered to GSA (including IFF)
54151S - Information Technology (IT) Professional Services	
Business Process Consultant	\$ 138.79
Oracle Unifier Analyst Consultant	\$ 138.79
Business Subject Matter Specialist	\$ 138.79
Business Systems Analyst - Senior	\$ 205.79
Oracle Unifier Configuration Consultant	\$ 205.79
Oracle Unifier Configuration Consultant	\$ 205.79
Data Architect	\$ 205.79
Data Warehousing Project Manager	\$ 167.51
Oracle Unifier Technical Consultant	\$ 167.51
Database Administrator	\$ 167.51
Database Analyst/Programmer - Senior	\$ 205.79
Help Desk Coordinator - Intermediate	\$ 138.79
Help Desk Coordinator - Senior	\$ 138.79
Help Desk Manager	\$ 167.51
Help Desk Specialist	\$ 138.79
Help Desk Support Services Specialist - Intermediate	\$ 138.79
Help Desk Support Services Specialist - Senior	\$ 138.79
Network Systems Administrator	\$ 133.56
Project Manager – Senior	\$ 167.51
Quality Assurance Analyst - Intermediate	\$ 138.79
Scrum Master-Senior	\$ 167.51
Software Architect	\$ 215.37
Oracle Unifier Solution Consultant	\$ 215.37
Software Developer - Intermediate	\$ 186.65
Software Developer - Senior	\$ 205.79
Technical Writer	\$ 138.79
Web Designer	\$ 138.79
541690 Scientific and Technical Consulting Services	
Biologist/Microbiologist IV (Biologist/Microbiologist)	\$68.16
Biologist/Microbiologist III (Biologist/Microbiologist)	\$63.95
Biologist/Microbiologist II (Biologist/Microbiologist)	\$54.47
Biologist/Microbiologist I (Biologist/Microbiologist)	\$50.31
Biologist/Microbiologist V (Biologist/Microbiologist)	\$71.13
Laboratory Technician (Biologist/Microbiologist)	\$48.47
Biologist/Microbiologist IV (RDB Specialists)	\$54.47

Biologist/Microbiologist IV (BW Specialists)	\$63.95
Bioinformatician II (Bioinformatician)	\$68.16
Bioinformatician I/II (Bioinformatician)	\$62.82
Bioinformatician I (Bioinformatician)	\$80.52
Database Manager/Bioinformatician (Bioinformatician)	\$50.68
Biostatistician (Statistician)	\$117.30
Data Analyst (Statistician)	\$75.64
Administrative Support Assistant II (Administrative Support)	\$51.48
Administrative Support Assistant I (Administrative Support)	\$48.47
Program Manager (Project Manager/Scientist)	\$107.96
Regulatory Affairs Specialist II (Regulatory Affairs Specialist)	\$91.78
Regulatory Affairs Specialist I (Regulatory Affairs Specialist)	\$82.00

FEDERAL SUPPLY SCHEDULES BLANKET PURCHASE AGREEMENT

The use of Blanket Purchase Agreements under the Federal Supply Schedule Program has been permitted for a long time. Check Federal Acquisition Regulation (FAR) 13.203-1(f): "BPA's may also be established with Federal Supply Schedule contracts..."

For BPA's, agencies are empowered and encouraged to seek further price reductions.

Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with FAR 9.6. Teaming Arrangement may be incorporated into your BPA!

It is suggested that Offerors include the Sample BPA in their pricelist.

SIMPLIFIED ACQUISITION PROCEDURES BLANKET PURCHASE AGREEMENTS

FAR 13.2 provides the following procedures for establishing a BPA under the Simplified Acquisition Procedures:

The Contracting Officer may use a BPA when there is:

- A need for a wide variety of items, but the exact items, quantities and delivery requirements are not known in advance.
- A need for commercial sources of supply for one or more offices that do not have purchase authority exists.
- To reduce the administrative burden of writing numerous purchase orders.
- Contracting Officers must contact Vendors to negotiate the terms and conditions of the BPA.

Suggested Format

**BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE
(INSERT CUSTOMER NAME)**

In the spirit of the Federal Acquisition Streamlining Act _____ (Agency) _____ and _____ (Contractor) _____ enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Service Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as a search for sources and the development of technical documents, solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Part 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the **Government that works better and costs less.**

Signatures:

AGENCY
DATE

CONTRACTOR
DATE

BPA Number _____

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule contract number(s) _____, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- 1. The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

	*SPECIAL BPA
MODEL NUMBER/PART NUMBER	DISCOUNT/PRICE
_____	_____
_____	_____

- 2. Delivery:

	DESTINATION
DELIVERY	SCHEDULE/DATES
_____	_____
_____	_____

- 3. The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- 4. This BPA does not obligate any funds.

- 5. This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- 6. The following office(s) is hereby authorized to place orders under this BPA:

OFFICE POINT OF CONTACT

_____	_____
_____	_____

- 7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX or paper.

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